## Golden Star Inc.

## **NEW STAFF MEMORANDUM**

**Date:** June 10, 2025 **From:** Kyle Lansberg

**To:** Accounting Department

**Subject:** New Employee Announcement

It is an honor for me to introduce Jennifer Williams, our new accounting staff, who will be in charge of the company's general ledger. She has been working in the manufacturing ind

Please welcome Ms. Williams as she joins our team on June 12, 2025.