

FORMAL JOB OFFER LETTER

Dear **Harvey Specter**,

Good day!

BBL Digi Labs Pvt. Ltd is eager to get you on our team as the Senior SEO Executive. We only need a few formalities for you to start work. Please review this formal offer with the following terms and conditions of employment: 1. You will be fully employed by BBL Digi Labs Pvt. Ltd as Senior SEO Executive starting on May 18th, 2028. 2. You will be required to work 8 hours per day and your annual salary will be \$ 2500.00.

Your signature will indicate agreement to these terms of employment. Please submit a copy of the signed offer letter and the agreement attached to this letter at the earliest. Should you have any questions related to the employment or otherwise, please feel free to contact me on 222 555 7777 or email me at coreyadams@mail.com.

Have a great day ahead!

Regards,

Corey Adams