

BANQUET EVENT ORDER CHECKLIST



TEARDROP FALLS, INC.

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222 555 7777

VENDOR

Name: **Paradise Events**

Contact #: 222 555 7777

Address: **4134 Joyce Street, Quitman, AL
39355**

Email: **paradiseevents@email.com**

SHIP TO

Name: **Mamie J. Hodgdon**

Contact #: **222 555 7777**

Address: **3711 Yorkie Lane, Portal, GA,
30450**

Email: **mjhodgdon@email.com**

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Elmwood Dining Height Table	6	\$400.00	\$2,400.00
Condiment Pump (4 compartments)	1	\$800.00	\$800.00
Portable Bar (removable top)	2	\$400.00	\$800.00
GRAND TOTAL			\$4,000.00

Notes or Special Instructions:

- Please include instruction manuals regarding the assembly and setup of the products.
- Notify me ahead of time on stock and price changes.